

Minutes of the Comprehensive Sustainable Energy Committee of July 7, 2008

Pursuant to notice filed with the Town Clerk, the Sustainable Energy Committee (Committee) met at 7:00 p.m. in the first Floor Meeting room at 141 Keyes Road.

Present:

Pamela Hathaway

Brian Crounse

Tyke Crowley

Mr. Crounse convened the meeting at 7:00p.m., and he noted that the committee was short a quorum and would not make any decisions.

Review of Town RFP

Mr. Crounse asked if people had a chance to review the RFP. He suggested that maybe it will make sense to review the scope of service—page by page.

Mr. Crowley noted that the visitor's center should be removed from the RFP.

CSE Committee Charge

Mr. Crounse noted that the memorandum prepared by Pamela Hathaway summarized the potential projects for the Committee.

Brief Summary of the Green Communities Act 2008

Mr. Crowley gave a brief summary of the Green Communities Act 2008.

Discuss Request by CPW

Mr. Crounse passed around a letter from Dick Fowler that requested a recommendation for a professional HVAC system engineer. Mr. Crowley removed himself from the discussion to avoid any appearance of conflict. Mr. Crounse asked the public, and Michael McAteer said he would email the Chair a list of potential consultants.

Tasks Assigned

Pamela Hathaway—Email the RFP to the Green Team and edit any comments received, and present a large-scale goal for the next meeting

Brian Crounse—Write an article about the projects at Emerson and Beede Center.

Tyke Crowley—Email RFP and copy of Green Communities Act 2008 to Ms. Hathaway, and check about possible meeting in July.

The meeting adjourned at 9:00 p.m..

Respectfully submitted,

Tyke Crowley,

Clerk